



**COVID-19 RETURN TO SCHOOL HEALTH & SAFETY PLAN
(UPDATED FOR SUMMER 2021 SEMESTER)**

INFORMATION FOR STUDENTS, FACULTY AND STAFF

Masks

1. Vaccinated students and employees are no longer required to wear face masks, although they may continue to choose to do so.
2. It is strongly recommended that unvaccinated students and employees continue to wear face masks as a safeguard and out of an abundance of caution.
3. Face masks will continue to be made available to students and employees.

Social Distancing

1. Students, faculty and staff will employ social distancing to the extent that it is feasible and practical.
2. Classrooms – Seating will be spaced appropriately according to classroom size. Students will be assigned to use the same seat each day.
3. Labs – Weld booths limited to a maximum of two (2) student. All training stations limited to a maximum of two (2) students (Electrical, RHVAC, CADAM). Students will be assigned to use the same training station each day. Carpentry will observe PA Department of Health construction guidelines.
4. Classes will be held in larger classrooms when possible, or where necessary or divide larger shops into smaller work spaces.
5. Lunch - All designated lunchrooms will be opened and arranged to maintain social distancing.

Hand Washing

1. All individuals must follow proper hand washing procedures, washing hands for at least 20 seconds with soap and water repeating throughout the day. Reminder signs will be posted in restrooms and other locations.

Hand Sanitizer/Sanitizing Wipes

1. Multiple hand sanitizer stations are located in appropriate areas throughout the school.
2. Instructors must remind students to use hand sanitizer before the start of each class, or lab and at the end of each class or lab.
3. Hand sanitizer dispensers are located throughout shops and classrooms, in addition to common areas.
4. Containers of sanitizing wipes are located in offices and in areas where students are working.

Personal Protective Equipment

1. In addition to COVID-19 Personal Protective Equipment (PPE), students and faculty must continue to wear instructional program specific issued PPE (gloves, eye protection, face shields, hard hats) as is normally appropriate in shops and labs.
2. Students who are provided with safety glasses are encouraged to wear them throughout the school to provide an added level of protection.

Building Visitors

1. Issue a mask if necessary and provide hand sanitizer.

Building Preparations

1. Sneeze guards for areas with high risk of contamination.
2. Hand sanitizer stations at building entrances.
3. Signage & Markings
 - a. Increased signage around the building to encourage safe practices such as “cover your cough” and “6 feet apart”, etc.
 - b. Signs in restrooms reminding of 20 seconds hand washing.
 - c. Signs throughout building with symptoms of COVID-19 (fever, cough, shortness of breath, etc.).
 - d. Signs throughout building reminding of social distancing (six feet apart).
 - e. Floor signs indicating social distancing of six feet.
4. During normal business hours, maintenance staff available to continuously disinfect commonly contaminated surfaces in all areas of the building (desks, work stations, computers, countertops, light switch covers, water fountains, eating areas, & door handles). Procedure to be repeated at the beginning and end of each day, as well as, between classes if new students are entering the classroom.

Guidance on Home Isolation or Quarantine

Guidance from PA Department of Health:

<https://www.health.pa.gov/topics/disease/coronavirus/Pages/Coronavirus.aspx>

Guidance from the CDC:

<https://www.cdc.gov/coronavirus/2019-ncov/community/colleges-universities/considerations.html>

Business Requirements after Exposure in Workplace

1. Close off and ventilate areas visited by exposed individual.
2. Wait a minimum of 24 hours, or as long as practical, before beginning to clean and disinfect.
3. Clean and disinfect all spaces, especially commonly used rooms and shared electronic equipment.
4. Identify and notify employees who were in close contact with that individual (within six feet for approximately 15 minutes).

5. Ensure that the business has a sufficient number of employees to perform the above protocols effectively and immediately.

Building Maintenance

1. Sanitizing - Continue following the procedure for staff and faculty sanitizing all common areas with possible increase of frequency. Spray bottles and wipes will be provided for faculty to sanitize equipment and students to sanitize their tools before and after each use.
2. Plexiglas Barriers – Plexiglas barriers to be installed at the front desk. Possibly use portable Plexiglas barriers on office desks where there are frequent meetings with visitors and students